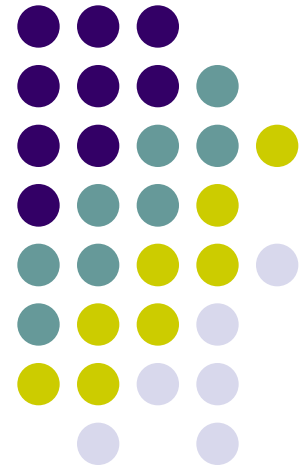


# Chair's Report

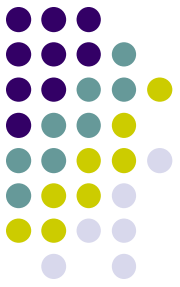
## Faculty Senate Meeting 12/9/10

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Carola Wenk  
Associate Professor  
Dept. of Computer Science  
Chair of the Faculty Senate



# Senate Procedures



- Robert's Rules of Order (10<sup>th</sup> edition):
  - Have to be recognized before speaking
  - Speak at most twice per topic
  - Full text of the 4<sup>th</sup> edition (free, but not up to date):  
<http://www.rulesonline.com/>
- Please address comments regarding an issue to the corresponding committee chair **prior** to the Faculty Senate Meeting

# Online Teaching Evaluations



- Email to students:

From: UTSA Course Evaluations <evaluate@utsa.edu>

Date: Tue, Nov 23, 2010 at 3:09 PM

Subject: Your UTSA Course Evaluation (IS 5203 Telecommunication Systems)

To: ABC123@my.utsa.edu

Course Evaluations are now available for IS 5203 Telecommunication Systems.

Please follow the link below to open the questionnaire. The survey will be active only from Thursday, November 18, 2010 to Friday, December 3, 2010.

[http://courseevaldev.utsa.edu/classclimate/indexstud.php?typ=html&user\\_tan=WES6M](http://courseevaldev.utsa.edu/classclimate/indexstud.php?typ=html&user_tan=WES6M)

Additional information and FAQ?s can be found at <http://utsa.edu/ir/evaluations>

For questions or concerns, please send an email to Lisa Johnston or Doug Atkinson at [evaluate@utsa.edu](mailto:evaluate@utsa.edu)

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Note: This email has been created automatically. The PSWD code used to generate the unique URL indicated in this E-MAIL cannot be traced to you. Your answers to this survey are anonymous.

# Online Teaching Evaluations



- Statistics (as of 12/3/10):

College	Total	Not sent	Sent	% sent	Not responded	Responded	% responded
HON	277	41	236	85.2%	136	100	42.4%
COA	2962	95	2867	96.8%	2026	841	29.3%
COS	27415	540	26875	98.0%	19731	7144	26.6%
COE	4351	61	4290	98.6%	2863	1427	33.3%
COLFA	35234	252	34982	99.3%	24440	10542	30.1%
UGS	4273	29	4244	99.3%	3100	1144	27.0%
COPP	2866	16	2850	99.4%	1586	1264	44.4%
COB	18288	102	18186	99.4%	11647	6539	36.0%
COEHD	13085	63	13022	99.5%	8210	4812	37.0%
<b>UTSA OVERALL Fr 12/3, 5pm:</b>	<b>108751</b>	<b>1199</b>	<b>107552</b>	<b>98.9%</b>	<b>73739</b>	<b>33813</b>	<b>31.4%</b>
<b>UTSA OVERALL Mo 12/6, 3pm:</b>	<b>110085</b>	<b>1080</b>	<b>109005</b>	<b>99.0%</b>	<b>70844</b>	<b>38161</b>	<b>35.0%</b>
College	Total	Not sent	Sent	% sent	Not responded	Responded	% responded

# Online Teaching Evaluations



- Issues gathered by ad-hoc committee:
  1. **HOP policy on teaching evaluations:** Should surveys be optional during the summer? Should the HOP policy refer to external guidelines?
  2. **Extra credit for students who complete surveys:** Should faculty give such extra credit? Does extra credit bias survey results? Should the amount of credit be limited by policy?
  3. **Response rates:** The overall response rate for UTSA is 35% as of 12/06/10. How can the response rate be increased?
  4. **Use of e-mail notifications with links:** Some faculty have suggested that this approach is flawed (due to spam filters and misdirected emails) and have recommended that students complete surveys through ASAP before receiving grades.
  5. **Faculty notification that emails have been sent to students:** Should faculty be notified by email?
  6. **Instructor of record/TA issue:** Some faculty members were instructors of record in recitation courses that were actually taught by TAs. Survey results for such courses might be posted under faculty names in Bluebook.
  7. **Students who drop courses:** Some students who dropped courses received invitations to complete surveys.

# Online Teaching Evaluations

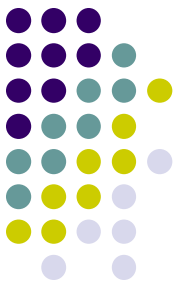


- OIT website explaining issues:

[http://www.utsa.edu/oit/projects/onlineCourseEvals\\_Fall2010.html](http://www.utsa.edu/oit/projects/onlineCourseEvals_Fall2010.html)

- Senate committee on course evaluations (Tom Coyle) will continue to collect issues and will work with the administration to address the issues

# +/- Grading System



- Updated policy has been circulated
- Planned to be in effect Fall 2011
- Information bulletin 2011-2012 will contain new policy
- Undergraduate catalog changes:
  - Departments submit their “regular” changes in February 2011
  - Academic Publications will change all grade requirements in the catalog to the default minus grades
  - Departments will review all changes in April 2011 and send any corrections to Academic Publications
  - ⇒ If a department wishes to change the default minus grade back to the original grade it needs to submit a brief proposal for approval.
- Graduate catalog:
  - Graduate school will post information about the +/- grading policy as an amendment to the graduate catalog on their website



# Miscellaneous

- Email from high school in McAllen ISD regarding re-testing and college readiness standards
- Resource Strategy Team is investigating budget cut options
- F & A Expenditure Task Force
- PPE revision has started
- Criminal Background Checks are ongoing